



Event/Wedding Order Policy & Purchase Contract.

Payment: The Bankery & Skowhegan Fleuriste, LLC require that all event/wedding orders be paid in full no later than **30 days** prior to the date of pickup/delivery, with a **nonrefundable retainer/deposit of 20%**, due on the date the proposal is accepted. Orders placed that are not accompanied by said retainer/deposit will be regarded as quotes only. Proposals are valid for 30 days from the date proposal is emailed. Pricing is subject to change once the proposal expires. Proposals are not considered orders until retainer/deposit is made; our capacity for confirmed orders is on a first-come, first-served basis based on date of payment not date of consultation. Orders that are not paid in full in accordance with the aforementioned terms will NOT be filled OR available for pickup/delivery. We will make reasonable attempts to contact you in advance to finalize your order. Orders placed within 30 days of the event must be paid in full the day the order is placed. All changes and modifications made become an addendum to this contract and must be done no later than 21 days prior to the event.

Please make checks payable to: *The Bankery & Skowhegan Fleuriste*

The Freshest Flowers Possible: We are excited to create your event/wedding arrangements and bouquets using the highest quality and freshest flowers possible. We partner with local growers and take a lot of care sourcing the best quality for your event/wedding.

Availability: Though we coordinate the availability of your flowers at least 4 weeks in advance of your event/wedding, there is a possibility that a substitution of flower type or color may need to be made due to an unforeseen circumstance such as, environmental impacts and transportation. This is rare, and we will keep you informed should this occur. All fresh flower types vary in color, shape, and texture. We do our best to provide consistency with these characteristics; we recognize however, each flower type may vary in color, shape, and texture. This is part of the beauty of using fresh, local flowers.

Cancellation: Orders or individual items on your order must be cancelled at least 30 days prior to the date of pickup/delivery in order to receive a partial refund. Orders cancelled less than 30 days in advance of the date of the event will not be refundable.

Delivery: Deliveries are scheduled on a first-come, first-served basis and must be arranged with respect to practicality and feasibility. Our delivery charges are based on difficulty and distance from our shop. Confirming your order with a retainer/deposit early,



ensures your place on our schedule. Payments may be made via your personal link (online), in-person, over the phone, or through the mail.

Pickup: For those customers choosing to pick up their orders at our shops, please be advised that The Bankery & Skowhegan Fleuriste, LLC is not responsible for any damages to the order(s) once in your possession.

Person Picking up:

_____ Phone: _____

Rental: Rental of equipment will require a nonrefundable rental fee. Fees may vary, and all rental equipment must be returned to The Bankery & Skowhegan Fleuriste, LLC no later than four days after the event. Additional fees and/or retail costs will be assessed for tardy returns or damaged equipment.

Credit Card Information:

Name: _____

Card#: _____

MM/YY _____ CVV _____ Zip _____

I have read, understand, and agree to the terms in this contract, and the order taken is accurate and to my specifications.

Name Printed: _____

Signature: _____

Date: ____/____/_____